



## CONTRACT TERMS

### 1. LEASE

The Lessor is **RESIDENCE CAVOUR S.r.l.** The lease amount is specified in the website: [www.residencecavour.com](http://www.residencecavour.com)

### 2. RESERVATIONS

The apartments can be reserved through our website [www.residencecavour.com](http://www.residencecavour.com) by sending an E-mail to [info@residencecavour.com](mailto:info@residencecavour.com), contacting our office **RESIDENCE CAVOUR S.r.l.** in Florence, Via Cavour 166/R or phoning to the number 0039+055 571901

### 3. RATES

Rental rates are weekly per apartment. Prices may change according to season. **RESIDENCE CAVOUR S.r.l.** reserves the right to change the rates upon necessity. Please confirm your rate prior to your booking and enquire for any special offer.

### 4. INSURANCE

**RESIDENCE CAVOUR S.r.l.** is covered by professional and property liability insurance.

### 5. CHECK IN – CHECK OUT

Check-in time is between 2:00 and 6:00 p.m. Check-out time is between 09:00 and 11:00 am. Late arrivals must be notified to **RESIDENCE CAVOUR S.r.l.** three days before. If you are delayed on your arrival day please contact our office at the following number +39 055 571901.

### 6. REGISTRATION

Upon your arrival, you will be asked for your reservation voucher and a photocopy of your picture ID for registration. As required by law, you will be requested to authorize Residence Cavour S.r.l. to communicate your personal data to the local authorities (**Legislative Decree No. 196 of 30/06/2003**)

All our guests must be notified to the local authorities. Any change or additional guest must be previously notified and registered with **RESIDENCE CAVOUR S.r.l.**

### 7. CLEANING

You will find the apartment clean and tidy and you must make sure that it will be in the same conditioning when you leave. The Kitchen must be cleaned, the refrigerator must be emptied, the kitchenware washed up and garbage taken out of the apartment. Transgressors will be charged a cleaning fee that will be deducted from the deposit. **Final cleaning has an extra charge.**

### 8. CANCELLATION POLICY

Cancellation charges will be as follow:

- ❖ 30% of full fee (security deposit) will be charged if cancelled within 45 /30 days.
- ❖ 70% of full fee will be charged if cancelled within 29/15 days.
- ❖ 100% of full fee will be charged if cancelled within 14/1 days.

### 9. RESPONSABILITIES

**RESIDENCE CAVOUR S.r.l.** checked and inspected any single apartment to assure you the best comfort and satisfaction. Should you have any problem please contact **RESIDENCE CAVOUR S.r.l.** (telephone 055 -571901, office hours Monday through Friday 9 am. to 1:00 p.m. – 2:30 p.m. to 6:30 p.m.). Please send us your comments in writing within 24 hours to our fax +39 055 571901 or e-mail([info@residencecavour.com](mailto:info@residencecavour.com)). **RESIDENCE CAVOUR S.r.l.** will do its best to promptly assist you.

### 10. JURISDICTION

Any dispute related to your reservation and lease agreement shall be governed by and construed in accordance with the Italian law, Court of Florence. Upon confirmation of your reservation, you agree and accept **RESIDENCE CAVOUR S.r.l.** general conditions without any prejudice.

### 11. AUTHORIZATION TO DISCLOSE PERSONAL DATA

Pursuant to **Italian Legislative Decree No. 196 of 30/06/2003** **RESIDENCE CAVOUR S.r.l.** informs you that your data are for the sole purpose of being able to satisfy the requested service (contract, local and legal authorities). This information may only be communicated to personnel assigned to such activity and disseminated solely within the scope of the purpose of the provided service.

**I consent to the processing of the data** Signature \_\_\_\_\_ Date \_\_\_\_\_

### 12. SECURITY DEPOSIT

A security deposit of **30%** of the entire amount of your stay will be requested upon your reservation.

You will be asked to pay the full amount of your stay at **check- in time**, prior to take possession of the apartment.

**Minimum Stay:** We observe one week minimum stay from Friday afternoon to Friday morning to be confirmed with our guests.

The security deposit will be refunded at check out upon returning your key. **RESIDENCE CAVOUR S.r.l.** will inspect the apartment and verify any possible damage. If you need to anticipate your departure, you are requested to return your key in our office. **Residence Cavour S.r.l.** will inspect the apartment and refund your security deposit through mail (deducted any expense for any possible damage to the property).

**RESIDENCE CAVOUR S.r.l.** waives any responsibility for any possible dispute that may arise for the security deposit.

### 13. PAYMENTS

- Through Wire Transfer

Beneficiary: **RESIDENCE CAVOUR S.r.l.**

- **Bank: Banca Popolare Commercio & Industria –Florence Branch ABI 05048 CAB 02800 Account Number 10211 CI.N. X .**

Please specify the terms of the payment (*Deposit for vacational rental for the week starting from...* ). Upon receiving a copy of your receipt through fax **RESIDENCE CAVOUR S.r.l.** will confirm your reservation.

- **Money Order** (only for UE citizen)

Available at any Italian Post Office. To pay through money order you must fill in the form provided by any Italian post office. Please specify the beneficiary: **RESIDENCE CAVOUR S.r.l. – VIA dei DELLA ROBBIA 38- 50132 FIRENZE**. Specify the payment (*example: Deposit for vacational rental for the week starting from...*) the amount and your data. Upon receiving a copy of your money order, **RESIDENCE CAVOUR S.r.l.** will confirm your reservation.

**14. SMOKING:** All our apartments are non-smoking.

**15. PETS:** We're sorry, but our apartments are not equipped to welcome your pet.

**Residence Cavour S.r.l. would like to thank you for your attention and wishes to welcome you as our guests.**